

# CANADIAN FENCING FEDERATION

## CFF Competition Specifications and Standards

Regional Canada Cup  
Canada Cup  
National Championships

MAY 2012  
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## **INTRODUCTION**

The series of Canada Cup competitions and National Championships delivered by the CFF has changed to align with the outcomes from Competition Review to ensure integration with the fencing Long Term Athlete Development (LTAD) model, providing the stepping stones for athletes who wish to compete internationally. These events provide a higher level of competition with a greater diversity of athletes from across Canada and beyond. These competitions build on the club, provincial and inter-provincial level of events that are the focus at the earlier LTAD stages. They are a selection step for some to higher level opportunities and a developmental step for others as they strive to improve their competitive skills as measured with the domestic ranking. The Canada Cup competitions provide an opportunity to showcase the sport of fencing in Canada.

For the 2016-2020 quadrennial, the CFF has changed the delivery model for national level competitions to make these events more interesting for the Canadian fencing community; providing greater opportunities and incentives for hosting; and to create enhanced opportunities for community involvement and the promotion of the sport of fencing across Canada. During this season and next, core outcomes from competition review will be implemented as competitions at all levels align with LTAD. This will be a dynamic model, as opportunities are tried and evaluated for impact as the model undergoes evolutionary change. This quadrennial is also linked to a major change in ownership of events. The CFF will own and organize the Canada Regional Cups (formerly easterns and westerns regional events), Canada Cups and the National Championships in collaboration with local host groups. The National Championships for all age categories have been recombined into a single event scheduled for May.

Competition Review indicates that the Regional Canada Cups should occur early in the season to foster development experience for those participants moving upwards from inter-club and provincial level competition. Therefore, the Regional Canada Cups will be scheduled with a target window in October.

These changes increase the opportunities for athletes to compete at the level of competition related to their competency and experience. These changes create the opportunity to engage the local community in their support of fencing through donations, sponsorship or promotions. Growing the involvement of parents and volunteers in creating these events will be a positive enhancement to the sport of fencing. This format will also allow the addition of opportunities around the competitions, for examples, workshops, camps, lectures.

The CFF will remain overall responsible for the financial aspects and standards of these regional and national level events, which are laid out in this document. With the CFF assuming ownership of these events, it also assumes the risks, financial and otherwise for delivery, in cooperation with a local host organizing group. Benefits for the host club, city and province:

- 1** Opportunity to hold a national event
    - Access to local sponsorship
    - Reduced costs for local athletes
    - Opportunity to grow and develop local expertise
    - Fundraising to help fencing at a local level
- Low host financial risk and hosting grant

## 1. Competitions 2017 and beyond

The national competition circuit will comprise of three Canada Cups and National Championships. Early season (October / November), there will be two regional Canada Cups, one east and one west with a focus on early athlete development (U/ 17 down). Mid-season (January / February) a national Canada Cup with a focus of performance for junior athletes and down, with a National Championships in late season (May) with a focus on senior performance. The Canada Regional Cups will be rotated through the provinces in each region : west (BC, AB, SK, MB), east ON and provinces to the east.

### Host Organizations

Clubs, provincial fencing associations, cities, sports commissions or similar organizations are eligible to submit a host bid for a Canada Regional Cup, Canada Cup or the Canadian National Championships. Bids will be submitted through the local provincial fencing association who will be required to endorse the bid application. Bids should also include a letter of support from the municipality or hosting institution where the event will be held. Bids received by any other process will not be considered.

## 2. Logistical and financial responsibility

### Canada Cups and National Championships

The CFF is responsible for identifying the location of these events. This may be through an open bid process or by pro-actively seeking opportunities with potential hosts it deems fit to ensure that events are hosted in the appropriate time window and in a cost-effective manner. CFF Event staff drive this process.

The local host committee and the hosting provincial fencing association (PSO) can be engaged to identify potential venues and hotels and will need to identify local volunteer resources and any local officials' capacity (referees, secretariat, armourers).

The CFF has ownership and financial responsibility for the events and therefore is responsible for all contracts and event expenses, including, but not limited to the engagement of local volunteers and officials. The CFF committee is fully responsible for all financial deposits, securities, insurance premiums and payments to host the event.

## 3. Bid process / Host Identification

Hosts wishing to apply for a CFF Canada Cup or National Championships should contact [events@fencing.ca](mailto:events@fencing.ca) for information. Bids can be initiated as far ahead as 4 years before the events date.

### Key elements required:

1. An agreement between the CFF, the host organisation and provincial fencing association (electronic signature is sufficient). (Tourism office can assist with hotels and sponsorship)
2. It should include:
  - i. Expertise of local members and roles they could fulfill in running the event;
  - ii. Identification of potential host hotels;
  - iv. Details on potential sponsorship opportunities;
  - v. The proposed advertising and media coverage;
4. A logistics oversight including
  - i. The transportation details within the host city (specific to the participants);

- ii. The dining options for participant's, at the venue and locally around the hotel;
- iii. The dining options for technical officials, at the venue and local around the hotel;

5. A complete field of play diagram showing the placement of all equipment using a minimum of 6 pods (Appendix 4) with measurements

## 4. Responsibilities of the Host Committee

1. Respect the rules of the CFF;
2. Display the banner of the CFF;
3. Provide on ground support during the preparation phase of the event;
4. Provide volunteer resources for setup and takedown;
5. Provide volunteer resources for on ground transportation of officials;
6. Identify local personnel who could benefit from a training opportunity through engagement with the event;
7. Identify local resources for food for competition personnel;
8. Identify local resources for medical or other specialized competition support as required;
9. Identify local dignitaries or significant past athletes or participants in the sport to be identified as medal presenters.

## 5. CFF Responsibilities

The CFF has the following responsibilities:

1. To identify the competition date windows;
2. To request bids / seek hosts in potential locations;
3. To set the competition date, location and schedule;
4. To approve the venue, hotels and sign contracts with such parties as required;
5. To set entry fees and expense allowances for officials and staff;
6. To select the Head Referee, Secretariat, Head armourer and appoint the CFF Competition Manager;
7. To select referees (CFF Referee Committee);
8. To select armourers and assistants (Armoury Committee);
9. To set the event DT;
10. To engage officials and be responsible for coordinating transport and accommodation and payment of expenses and honorarium;
11. Host the participant registration website and validate athletes.
12. To set protocol for the medal ceremonies to the host committee to use at the event.
13. To set standard reporting forms for medical interventions and applied sanctions.
14. Coordinate local volunteers as required to service the tournament;
15. To provide medals and coordinate medal presentations;
16. To coordinate competition equipment for the field of play, secretariat and armoury;

17. To provide when and where possible training / development opportunities for secretariat, event management, referees and armourers.

## 6. Participant registration

- Registration fees are set by the CFF (Appendix 3).
- Registration will be available online 60 days before the start of the events on the [fencing.ca](http://fencing.ca) website.
- Initial registration is closed at least two (2) weeks prior to the competition, after which late fees are applied.
- The schedule for registration and the imposition of late penalties will be according to published CFF policy.
- Rules for athlete qualification are posted on the CFF website (Events – Canada Cups tabs)
- Participants must have a valid CFF licence **prior** to registration.
- For National Championship events, participants **MUST** be Canadian Citizens or Landed Immigrants and they may be required to provide proof of this during the competition.

## 7. Schedule

- The initial event schedule showing the days of events and approximate start times will be provided by the CFF with initial registration, and will rotate event days from event to event whenever possible. The **posted** schedule will indicate the days on which specific events occur.
- The final start times for specific events will be posted within one (1) week after the regular deadline for online registration, but will be subject to amendment if participant numbers substantially change due to late registrations.
- The detailed daily schedule for the secretariat must include an allowance of 30 minutes near mid-day for the referees and secretariat to eat lunch. This break can be staggered so that the entire tournament does not stop.
- The schedule should include between two and three specific time blocks for medal presentations.

## 8. Events

The tournaments will include the following individual events in foil, epee and sabre for both men and women. Year of birth defining the age category at the start of the licence year is effective for the entire year.

A minimum age of 12 is in force for all events. Age categories which athletes may register in are under review and changes will be reflected on the competition registration forms directly.

### Canada Cup Regional ~ Oct / Nov.

- Under 15
- Cadet (under 17)
- Junior (under 20)
- Under 23 (new event – pending review)
- Senior
- Veteran (over 40)
- University (Full time CIS Eligibility Standard)

### Canada Cup ~ January

- Under 15
- Cadet (under 17)
- Junior (under 20)
- Under 23 (new event – pending review)
- Senior
- Veteran (over 40)
- Veterans

### **National Championships (May)**

- Senior
- Veterans (over 40)
- Team (Club/Provincial)
- Under 15
- Cadet (under 17)
- Junior (under 20)
- Under 23 (pending review)
- University (Full time CIS Eligibility Standard)

## **9. Competition Area (Field of Play, Spectators and Service Areas)**

### **General:**

The venue must be located within a reasonable distance from hotels or accommodation (e.g. University dorms).

Facilities must have a field of play dedicated to the competition for all the competition days. This space must be available for installation the evening before the competition for a period of at least five (5) hours. Once the installation is complete in the venue, it cannot be moved or removed until the end of the competition.

Canada Regional Cups at this time (2017) require: west requires 10-12 pistes and east 20-22 pistes based on anticipated entry numbers.

For the January Canada Cup, the venue should have a minimum usable area that will accommodate a minimum of 6 pods.

National Championships may require field of play space for up to 8 pods.

A pod contains 4 pistes and is 22.5 x 22.5m, which includes access of 2m on two adjacent sides and an additional walk space along the other two sides of at least 2m (Appendix 4). Additional space is required for competition management, armoury and CFF sponsors

Security must be available for the venue at all times.

Access to facilities should be open from 7h00 to 21h00 every day of the competition.

Facilities must be clean and well maintained.

An area must be available for the secretariat / DT and head referee with a view of the field of play areas, preferably from a raised platform.

There must be access to free drinking quality water at all times for all participants.

The temperature of the venue must be inductive to a fencing tournament, not too cold nor too hot, recognizing that staff, officials and athletes require a comfortable environment.



**Communications:**

Walkie-talkies for key event management staff and officials, including medical services will be provided by the CFF.

If the referee room is not adjacent to the DT, a communications link is required to this room from the DT.

WiFi should be available for real-time posting of results to the www.

**Field of Play:**

The field of play must have a suitable surface for the installation of fencing pistes and meet or exceed the area required for the event. It is preferred that these are located in a single room, but distribution may be in two or more rooms if approved in the bid process.

The CFF will supply the flags identifying each pod and field of play equipment.

Pistes must be laid so that there is a minimum of 1m of space between the edge of the piste and the table holding the scoring equipment.

A minimum space of 3m must be allowed for the referee, except in the case where pistes are back to back and then the two referees can share a space of 4m.

There should be at least a minimum space of 1.5 meters between the field of play enclosure and the edge of the piste.

Lighting should provide at least 800 lumens of illumination at one (1) meter above each piste.

The floor must be of a sport type with "bounce". Venues with non-sport floors such as an arena with a concrete base, to be considered viable must be covered with a suitable material to meet the expectations for sport. Bare concrete is **unacceptable** for competition.

It is desirable that the field of play is cordoned with barriers around the pods, limiting access to athletes and officials. Chairs or seating must be provided for the athletes at the field of play.

For team matches a team zone must be available with seating at each end of the piste.

Fencing bags must be stored in an area set aside within the facility or in a bordered area separate from the competition area. This area must be monitored and secure.

**Finals Piste (National Championships):**

A finals piste or pistes will be designated for National Championships. These shall be located in a spectator friendly manner and will have video support for referees and enhanced visual appearance.

This piste should be preferably raised and have a large visible score system and display the names / clubs of the finalists.

Spectator seating for a minimum of 50 people must be arranged outside the field of play barriers.

This piste should have a backdrop and be dressed for an audience.

This piste may be used in rounds of competition other than the final.

**Video Refereeing:**

The use of video referee support has been identified as a priority for introduction at Canada Cup and National Championships.

Video refereeing equipment will be identified by the CFF when appropriate.

### Medals Presentation

An area with a podium and CFF backdrop (CFF provided) suitable for photographs must be provided.

A smaller sound system for medal presentations **is required**.

Easy access to this area by athletes, medal presenters and photographers is required.

### Spectator Areas

This area is separate, but adjacent to the field of play, outside of the barriers.

Provides seating, typically using bleachers or chairs (minimum 400 seats in venue).

May be one or several areas, depending upon venue.

There must be a spectator area adjacent to finals piste (if present) and the medals ceremony area.

### Service Areas

**Changing rooms and showers** - must be able to accommodate at least 400 athletes over a period of 3 or 4 days of competition, less for regional events.

The venue should provide a **catering facility for food and drinks** or allow an equivalent service to be provided by the hosting organization. Opening hours should be stated in the competition information for athletes, but preferably be for the hours of competition. Ideally, these concessions must sell food suitable for athletes such as fruit and energy bars, bagels, water, sports drinks, and so on.

**Armoury:** Area appropriate for armoury and equipment checks, which must provide sufficient space to allow athletes to queue for equipment testing without affecting traffic flow in the venue or otherwise causing a hazard.

**Medical:** Areas appropriate for medical support, providing sufficient space / privacy as required by the service agent. These areas must allow for easy access and not cause inhibition of movement within the venue.

**Vendors / Sponsors:** Areas appropriate for fencing equipment or other vendors. These areas must allow for easy access and not cause inhibition of movement within the venue.

Ice must be available for medical personnel.

Secure storage for organizers, vendors, equipment etc.

## 10. Venue Organization

Reception table for athlete / referee / official / volunteer check-in, separate from the secretariat.

A restricted area for the secretariat with Internet access and a view of the entire venue with access to the sound system and microphone, preferably raised.

A secure monitored room or area identified for referees (locker room and rest area) close to the secretariat (see communications).

## 11. Signage

There must be signs outside of the venue advertising the event.

External signs should indicate entrances, parking etc.

Internal signage indicating changing rooms, wash rooms, spectator area, field of play, food court etc.

## 12. Competition Equipment / Services:

It is the responsibility of the CFF to arrange for field of play, secretariat and armoury resources. This may be in coordination with the local host committee to ensure that there is sufficient equipment to properly organize the competition without delay, namely a minimum of:

### Field of Play

1. The required number of pistes in good condition (of a resistance of 5 ohms or less and a surface free of holes, substantial patches or deformations) to fill the required number of pods, depending upon the event. Carpet style pistes must be in excellent condition and equivalent to using a sound metallic piste;
2. A finals piste in pristine condition (optional for regional events)
3. Appropriate means to secure the pistes, depending on style and in compliance with the use agreement for the venue. Regardless of the means of securing the strips, all surfaces should be placed flat to the floor such that the risk of tripping is minimized. Carpet strips must be secured to ensure that no movement occurs while in use and may require taping of all edges.
4. Sufficient scoring systems for each piste plus sufficient spares to ensure the competition is not delayed if an equipment issue arises. The scoring systems **must comply** with the latest FIE regulations for **timing** and include **integral timing** and score systems;
5. Sufficient grounding cords to connect each scoring system to the piste plus sufficient extras.
6. 2 reels or equivalent bungee cord systems for each piste plus sufficient extras;
7. 2 floor cables for each piste to connect the reel to the scoring system if reels are used plus sufficient extras;
8. Power supply or transformer for each scoring system in the venue. If there is a mix of brands, there must be sufficient spares for each scoring unit type.
9. Power extension cords in sufficient numbers and lengths to allow connection of each scoring system to the power outlets. Cords must be in excellent condition and installed such that tripping hazards are minimized.
10. A minimum of Referee kits equaling the number of operational pistes containing a weight (epee / foil), a travel gauge, referee cards and pencils.
11. Installation must follow local electrical and safety codes, fire regulations and as required by the venue operator / owner.

### Service Areas

**Secretariat / Head Referee:** There should be several tables available for the individuals running the competition and their equipment. A minimum of three 2 metre long tables is required. Access to the internet from this location is required.

**Software:** Approved software and appropriate resources to run the competition (see 16 below)

**Results:** There should be at least one area in the venue, close to the secretariat containing a cork board for the posting of results OR the provision of several monitors for information display if supported by the software used.

**Sound System:** A suitable system for the facility, cover all areas of the field of play, must be made available. It must be accessible to the secretariat, to the finals area. A second smaller sound system is required for the finals area and medals podium. It is preferable to use cordless microphones.

**Presentation:** Attention must be paid to the presentation of the event. This means table covers for the scoring system tables, modesty skirts for tables, pod signs, sponsor signs, flags of participating provinces, podium, music, plants.

**Protocol:** A master of ceremonies should be appointed to make announcements in both official languages and to introduce dignitaries for the medal presentations. A suggested script is provided in the appendices.

**Medal Ceremonies:** Athletes are required to dress correctly for medal ceremonies, which includes the wearing of either a club or provincial walkout suit and appropriate foot wear.

#### **Medical / Physio / athlete support:**

All steps must be taken to ensure the medical safety of athletes and coaches.

A first aid kit is required as well as the availability of ice.

A telephone must be accessible always in case of a more severe injury.

A person **certified as an athletic therapist or sport physiotherapist** must be present at all times athletes are in competition and located at a medical station adjacent to the field of play. This individual(s) must be able to render a service suitable for athlete support such as taping and massage in addition to providing first response medical aid and providing expert opinion on the ability of the athlete to compete following an incident. The athletic therapist may be a pay-as-you go service. Ice and basic medical supplies must be available at all times of competition.

The individuals identified must be available in the venue and cannot be competitors or have any other responsibilities assigned to them.

This service can be provided by a team, if the DT is aware when different personnel assume responsibility.

Athletic therapists can be located through the Canadian Athletic Therapy Association at [www.athletictherapy.org](http://www.athletictherapy.org) or Canadian Academy of Sport and Exercise Medicine <http://casem-acmse.org/>

#### **Referee / DT Room and Services:**

The referees and DT Staff requires suitable food and drinks to be at their best. The host committee will have identified potential service providers in the bid document. The CFF is responsible for the engagement of the service providers and selection of food choices. Where volunteers have access to the same space, suitable monitoring must be provided to ensure staff meals remain for staff. The following are minimum expectations:

- A supply of cool fresh water at all times.
- Hot beverages (tea, coffee...) at all times.
- Continental breakfast type foods available upon arrival at the venue if breakfast was not provided at the hotel and mid-morning snacks (muffins, fruit, ...) - Staff frequently do not have time for breakfast prior to departure to venue.
- Lunch consisting of a hot meal and desert.
- Afternoon snacks (Fruit, cakes, biscuits...).
- If the competition is scheduled beyond 5pm, then a second meal for those staff still working (pizza, sandwiches...) – If the scheduled finish is such that those working would encounter difficulty in scheduling dinner, this second meal must meet that expectation.

NB. Accommodation should be made for food preferences, for example, vegetarian meal; gluten free meals. The head referee will be able to identify approximate number to accommodate meal preferences.

#### **Armoury / Equipment Repair:**

An armoury of sufficient area is established to allow the effective pre-testing of equipment. This requires a minimum of two (2) 2 meter tables and sufficient space for athletes to queue while waiting for equipment to be tested.

The CFF ensures sufficient test equipment is available and may also choose to establish an equipment control in the participant hotel the evening prior to the first day of competition.

### 13. Competition Host Remuneration

The CFF will pay to the host committee the agreed upon remuneration normally within 30 days from the close of the event.

### 14. Competition and Entry Information

The following information will be made available during the athlete registration process. This information if available will be posted as early as six months prior to the competition:

Competition Name

Competition date

Venue location with map.

Information about food services in and close to the venue

Vendors that will be present (Fencing equipment and other services)

Hotel information

Other courses, exams, camps, meetings, etc. associated with the event.

### 15. Competition Personnel

#### Identified by the CFF(Experienced for national level):

Competition Manager responsible for the regulatory and technical compliance of the events

Secretariat

Referees

Volunteers (local personnel identified by the host and appointed by the CFF)

Medical / Physio / Athlete support

Nationally Certified armourer and assistants (minimum 3 in total)

#### Appointed by CFF:

Head official

CFF Competition Manager

Secretariat

National armourer

All referees.

#### Directoire Technique will be comprised of 3 members from the following:

Head Official (Mandatory)

Competition Manager (Mandatory)

And one person from the following:

Secretariat

Head armourer

Tournament director

Other, should sufficient expertise not reside in the named specific people.

The names of the members of the Directoire technique will be posted prior to the start of competition. These individuals must be present in the venue at all times competition is in progress.

### Referees

- The CFF Referee Committee will identify sufficient national / international level referees for the events.
- The host committee will recommend local referees available of national / international calibre and identify other referees that could potentially benefit from participation in the event. The CFF Referee Committee selection is final.
- Referees must be available for all days / times of the events.
- Referees will be provided with breakfast at the hotel or a continental breakfast at the venue.
- Referees will be identified no later than 45 days prior to the event.
- Transport arrangements and costs for all referees are the responsibility of the CFF. Arrangements should be made as early as possible upon confirmation of availability of a referee, but no later than 30 days prior to the event.
- Accommodation for non-local referees is the responsibility of the CFF. Referees can be booked 2 into a non-smoking room with 2 beds (NB: **Pull-out cots are not acceptable**).
- The hotel for officials should be located as close to the venue as possible, while at the same time providing access to a reasonable selection of restaurants for evening meals.
- Ground transportation of referees to and from the airport and between the hotel and the venue is the responsibility of local volunteers as agreed between the host and the CFF.
- The CFF will communicate with the Head Official and provide details of final arrangements of officials travel, rooming lists, hotel to venue shuttle services and entry numbers no less than 7 days prior to the start of the competition.

### Remuneration of competition personnel:

As per CFF Referee remuneration policy [www.fencing.ca](http://www.fencing.ca)

## 16. Running the Competition (Software)

All competitions must be managed with software that allows the competition format required for each event to be specified.

The software must report the following information: athletes present with their classification, pools, ranking after pools with eliminated athletes, direct elimination table and final ranking.

The software must generate pool score sheets containing the bout order, direct elimination score sheets and provide a suitable means for the entry of results and their verification.

The software must export the results in fff format according to the specifications published on the CFF website.

The fff files must be submitted to the CFF ranking service within 24 h of the completion of the competition.

A report identifying the tournament referees and their activities

The CFF Competition Committee is **currently recommending** the use of **Fencing Time**, requiring a minimum of two (2) secretariat laptops and one (1) registration laptop. The system should be networked and linked to several monitors for registration / results display and linked to the internet for real time posting of results to the CFF and host websites.

#### a) Confirmation of attendance:

- Pre-registered fencers are required to confirm attendance for each event at the venue. Athletes may be required to validate Canadian Citizenship for National Championships
- Call fencers absent at 5 minutes before close of registration.
- Call 1 minute prior to close
- Call at close
- Announce exclusion if not confirmed.

During the competition, the penalties as described in the FIE rules will be applied when a fencer is not present when called.

**b) Competition Formats** are available on the CFF website. For Veterans events, see Appendix 7.

#### c) Duration of bout and number of touches

This is as specified in the FIE Rules of Competition unless specified otherwise on the event information.

#### d) Coaching

Coaches will not be permitted into the field of play (pods) during the pools.

Coaches will stay in the designated areas for direct elimination matches and be permitted to advise their athletes during the 1 minute rest break.

Only one coach per athlete is allowed.

Coaches will be penalized by the referee if they harass the athlete, their opponent or the referee.

#### e) Posted information:

The secretariat has the responsibility to display:

The members of the Directoire Technique

The formulas for the competitions

Entry lists

The composition of pools and the pool results

The seeding for the direct elimination table and updates after each round of competition.

**f) Transmission of results:**

The organizers will send the results for each competition (fff and HTML) to [pa@fencing.ca](mailto:pa@fencing.ca) within 24 hours of the competition, but preferably on the day of competition.

Records for the individual events are critical for sound management:

- List of participants with CFF licence numbers and club name

- Pool results

- Ranking after pools and eliminated fencers

- The complete direct elimination table

- The final ranking

- Referee activity list.

**g) Medals**

The CFF will ensure that the top three places are rewarded, meaning four athletes (1x Gold, 1x Silver, 2x Bronze) with exception of veterans in which special consideration must be paid for additional age categories (Appendix 7).

The medals should carry the event name and year.

Medals are provided by the CFF.

Medals shall be presented at scheduled times, announced with the final competition schedule.

The hosts in consultation with CFF staff have the option to identify local distinguished persons to be available for medal presentations (local individuals with a history in fencing, dignitaries, local or national board members ...).

Suggested scripts for the medal presentations are found in the appendices.

**h) Equipment checks for the fencers**

The armourers will check masks (1), electric jackets (1) (foil and sabre), Body wires (2) and manchette / conductive glove (2) (sabre). The armourers will affix tags or markings so that referees can verify the equipment control. (#) indicates the number per athlete that will be controlled initially.

Referees will check compliance of 350 N or 800 N clothing, sous-plastron and weapons on the piste.

It is suggested that 1 hour be allowed by the athlete to get their equipment controlled.

**17. CFF Competition Manager**

To ensure compliance of the competition with CFF specifications and standards and the application of the rules of competition, the CFF appoints observer Competition Manager who has authority over all regulatory and technical aspects of the event.

The Competition Manager can provide advice to the organizing committee during the competition and it would be generally expected that such advice is implemented.

The Competition Manager will complete a report of the competition and share his findings with the organizers during the competition.

The Competition Managers report will be made available to CFF staff post competition.



The CFF is responsible for the costs associated for travel and accommodation of the CFF Competition Manager.

## 18. Additional Functions and Events

The CFF reserves the right to add additional coaching/refereeing/participant workshops/meets to the event. These will be named at the announcement of the event to ensure appropriate space at the venue or hotels can be arranged. These events are will be designed to bring added benefit to the competition experience for various stake holders.

The host committee has the right to request that additional events be added into the competition (e.g. U/13). These events are subject to CFF approval and must not interfere with, or cause delay to, the approved tournament events. The hosts assume full responsibility for organizing, resourcing and running such additional competitions and activities.

## 19. Doping Control

The Canadian Centre for Ethics in Sport (CCES) has the task of ensuring drug free sport in Canada. All participants in a CFF Tournament, agree that the CCES can perform testing at the competition. CCES has the authority to randomly test at national sporting events. The organizing committee will provide CCES with the necessary support if the competition is selected for drug testing. If testing is designated for the event, the CFF may call upon the host committee to identify additional volunteers (18 yrs or older 1 male 1 female) for the days of testing.

## 20. Discrepancies

In the case of disagreement between this document and the CFF Hosting Agreement, the latter will take precedence.

**Annexe 1 Example budgets and competition statistics (Deleted)....**

## Annexe 2: CFF Referee List/CFF Liste des arbitres

Lastname	Firstname	CFF-Licence	Prov	F	E	S
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### Alberta

Goldie	Brad	C06-3090	AB	N	N	N
Luan	Jujie	C06-3000	AB	F	N	
Perrit	Elya	C06-3117	AB	N	N	
Perrit	Simeon	C07-2660	AB	N		
Thompson	Jill	C06-3496	AB	N		
Webster	David	C06-0947	AB	N	P	

### British Columbia

Belmonte	Manuel	C06-0611	BC	F	F	F
Burke	Jennifer	C06-0048	BC		N	
Burke	Morgan	C06-0698	BC	N	N	
Francis	Allan		BC		N	
Granholm	Carolyn	C06-0177	BC	N		
Kuznetsov	Alex	C06-0436	BC	F	N	
Manky	Devin		BC		N	
Noble	Bob		BC		N	
Pietrusinski	Zbigniew	C06-0075	BC	N	N	N
Sim	Lola		BC		N	
Tam	Patrick	C06-0030	BC	N	P	N

### Manitoba

Bounachada	Ayach	C06-0365	MB	F	F	F
Chartrand	Patrice	C06-1661	MB			N
Dessens	Adrien	C06-0276	MB	N	N	
Lupien	Katy	C06-0481	MB	P		N
Sparling	Adrien	C06-0098	MB	N	N	N
Symons	Steve	C06-0444	MB	N	B	P

### New Brunswick

Daniel	Barbara	C06-1282	NB	N	N	P
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### Nova Scotia

Friedrich	Florian	C06-1851	NS	N	N	N
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**Ontario**

Banks	Dan	C07-0070	ON	N	N	P
Balashov	Dmitry	C06-0387	ON	P	N	
Capatina	Iulia	C06-0179	QC	F	F	
Girard	Kirk	C07-0179	ON	N	N	P
Ho	Peter	C06-0017	ON	N	F	
Ivankovic	Michael	C06-1157	ON	N	P	N
Kyler	Eric		ON	N	P	N
Makela	John	C06-0424	ON	N	F	N
McDonnell	Michael	C06-1834	ON	P	N	
McGuire	Josh	C06-2241	ON	B	B	B
Miklos	Alexandru	C06-0591	ON	F	F	
Nguyen	Thomas	C06-1510	ON	F	F	F
Simms	Paul	C06-3502	ON	N	N	N
Sonnadara	Ranil	C06-0152	ON	P	N	P

**Quebec**

Albisetti	Pauline	C07-0597	QC		N	
Badea	Iulian	C06-0571	QC	P	N	
Banos	Jean-Marie	C06-1592	QC			F
Banos	Jean-Paul	C07-0452	QC			F
Beaudry	Paul	C06-0071	QC	P	N	N
Bedard	Pascal		QC	P	P	N
Bernier	Jocelyn		QC	N	F	F
Bontems	Pierre-Olivier	C10-0065	QC	N	N	
Boublil	Helena	C06-0488	QC	N	F	
Brazeau	Vincent	C06-0015	QC	N	N	N
Brinck-Croteau	Maxime	C06-0427	QC	N	N	
Cantin	Pascal	C06-0040	QC	F	F	F
Constantin	Eugen	C06-1060	QC	N	N	
Coté	Alexis	C08-0186	QC	N	P	
Cloutier	Julie	C06-1990	QC		N	N
Demarbre	Pierre-Olivier	C06-3842	QC	N	N	N
Dessureault	Michel	C06-3281	QC	F	F	
Gelinas	Gilbert	C06-3725	QC	N	N	N
Gravel	Evens	C06-0422	QC			N
Gregoire	Louise		QC	N	N	
Guillet	Olivier	C06-1181	QC	N	N	
Hamel	Stephane	C06-0403	QC	N	N	N

Paltiniseanu	Sorin	C06-0496	QC		N	
Pelletier	Vincent		QC		N	
Plourde	Tony	C07-0963	QC	N	N	N
Moore	Steven	C06-2110	QC			N
Nassif	Mathieu	C08-0012	QC			N
Sanchez Aponte	Ildemar	C10-0494	QC			N
Sigouin	Jean Francois	C06-1947	QC	N	N	
Tyteca	Olivier		QC		N	
Vogt	Suzanne	C08-0973	QC	N	N	N

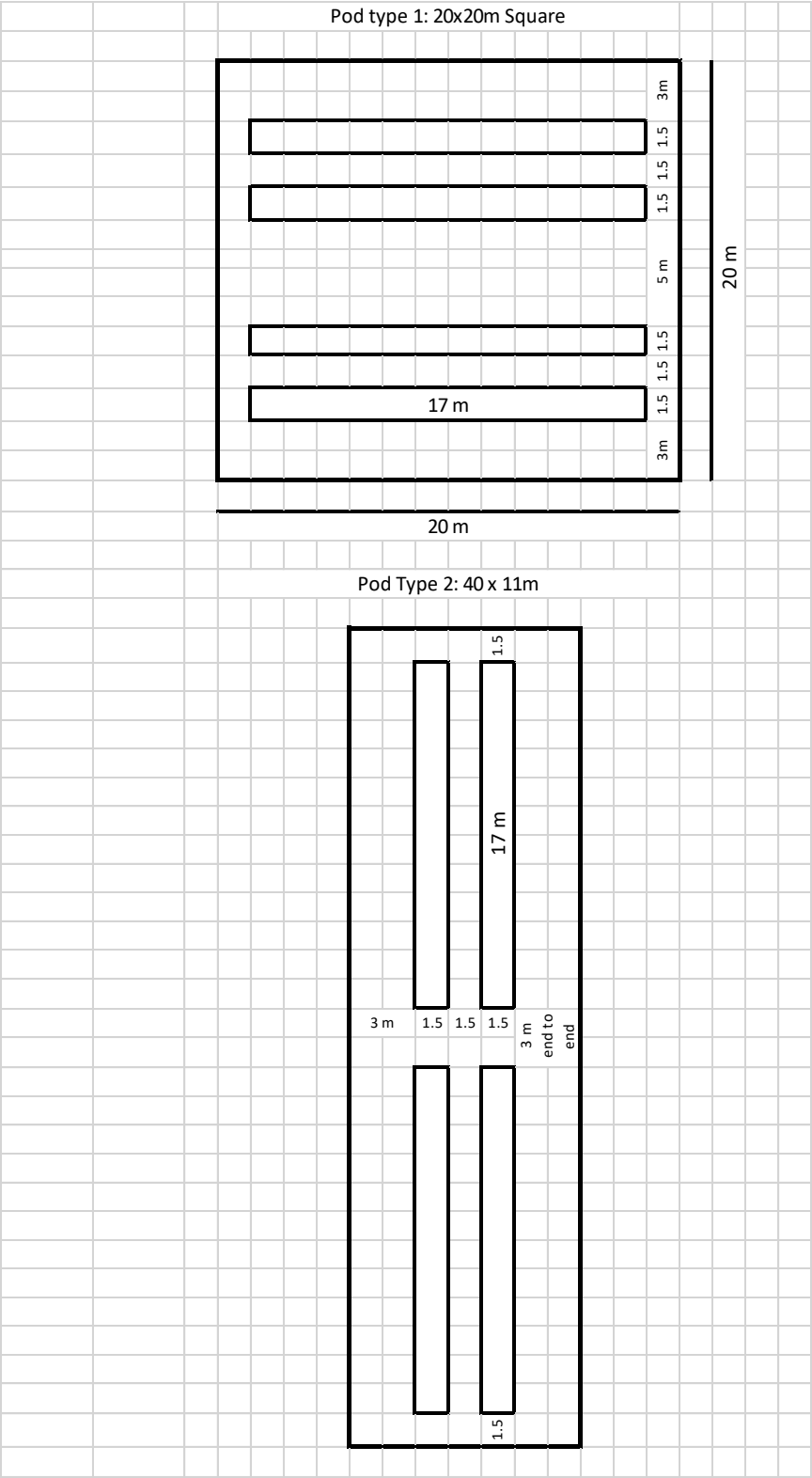
**Saskatchewan**

Brecht	Douglas	C06-0625	SK	N	N	N
Brecht	Kirk	C06-0002	SK	P	N	P
D'Eon	Jean-Luc	C06-0238				
Smith	Nadia	C07-1934	SK	N	N	P
Smith	Jordan	C07-1933	SK	P	N	P
Zulkoskey	Brian	C06-0054	SK	N		

### **Annexe 3 – Host Honorarium**

The CFF provides a host grant to the local hosts of CFF Competitions. The value of the grant, can be clarified by contacting [ed@fencing.ca](mailto:ed@fencing.ca)

Annexe 4 – Pod Formats



### Pods in Action (Montreal 2014)





## **Annexe 5 – Recommended Protocol Scripts**

See separate document: CC Medal Presentation Scripts

## Annexe 6 – Scheduling and Pod blocking examples

	epee(4)				sabre (3 and 4)				foil (3 to 6)			
	Zone A				Zone B				Zone C			
	piste 1	piste 2	piste 3	piste 4	piste 5	piste 6	piste 7	piste 8	piste 9	piste 10	piste 11	piste 12
8:00	EF JR								FF SR			
8:20	24 4x6				SM SR				17 8&9 on 3 pistes			
8:40					18							
9:00					3x6							
9:20												
9:40												
10:00					T16							
10:20	T32				T8				T16			
10:40	T16						T4					
11:00					SF jr		T5-8		T8			
11:20	T8				9		T5-6	T7-8	T4		T5-8	
11:40	T5-8		T4					Finale			T5-6	T7-8
12:00	T5-6	T7-8			( lunch)				Finale FF	( lunch)		
12:20	F/ EF	( lunch)			( lunch)				FM Jr			
12:40	Remise				T8		32 5x 6 & 7					
13:00	EM-JR											
13:20	28				T4							
13:40	4x7						Finale					
14:00												
14:20												
14:40												
15:00	T32 inc											
15:20	T16											
15:40												
16:00	T8								T8			
16:20	t4								T4		T5-8	
16:40	F/em jr								FinaleFM		T-5-6	T 7-8
17:00	Remise											

## Annexe 7 – Rules for Veterans Events

### VETERANS COMPETITIONS RULES

Adopted as of July, 2014 by

The Veterans Committee of the Canadian Fencing Federation

#### 1. Eligibility

Competition is open to any Canadian Veteran fencer age 40 and over with a validated CFF competitive license, and to international fencers as outlined in the CFF Rules and Regulations.

#### 2. Format

There must be an all encompassing age category (40+), and these are the results which shall be submitted to the CFF for inclusion in the national rankings. The rankings shall reflect the Age groups of the ranked fencers.

Organizers are strongly encouraged to have additional separate competitions for ages 50 – 59, 60 – 69, and 70+ for men and women.

Where there are 6 or more competitors in each gender, separate competitions shall be run for men and women. Where there are fewer than 6 competitors in either gender, the competition shall be mixed.

#### 2.1 Seeding

Fencers will be seeded according to their CFF Veterans Ranking, or any other data to ensure the most accurate seeding possible at the discretion of the tournament organisers.

#### 2.2 Round of Pools

The round of pools shall be conducted according to the standard FIE procedures (wherever possible, pools shall be no smaller than six and no larger than seven – *see rule o.12 for more information*).

#### 2.3 Direct Elimination

All fencers are promoted to direct elimination, without repechage, and will be ranked on the results of the pool.

Bouts in Foil and Epee will be to ten touches in two periods of three minutes, with one minute break between periods

Bouts in Sabre will be ten touches, with a one minute break after the first competitor scores five touches.

#### 2.4 Abandon

Standard FIE procedures for abandonment shall be followed (*see rules o.20 and o.25 for details*).

#### 3. Medals

The minimum standards for medals for Veteran's Competitions are as follows:

Gold, Silver and two Bronze medals shall be awarded in each overall event.

Additionally, a Gold medal shall be awarded to the highest placed competitor in each of the 40-49, 50-59, 60-69 and 70+ age categories where those competitors have not already been awarded an overall medal.

For example, Fencer A, aged 64, is the overall winner. She receives the overall Gold medal. No additional medal will be awarded for the 60-69 age category. The top placed fencer in each of the remaining brackets will receive the corresponding medal (provided they have not been awarded an overall medal).

Tournament organisers are encouraged to offer additional medals (e.g. Silver and Bronze medals in each age category) where numbers warrant.

#### 4. Equipment

It is the responsibility of the fencer to ensure that personal equipment complies with the current CFF Equipment Standards for Competitions. The use of FIE standard clothing, masks and weapons is strongly recommended.

Conductive bibs for masks in Foil bouts are required. Sabre fencers must wear a conductive cuff or manchette.

#### 5. Organisation

The organisers may make changes in the format deemed necessary for the smooth running of the competition.

**6. Team competitions.**

Teams will be comprised of three fencers and one optional alternate.

The combined age of the three youngest fencers on the team must be greater than 150 years. Tournament organisers may, at their discretion, waive this rule to promote participation. However, all fencers must be at least 40 years of age.